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# CURRICULUM VITAE

## OF

**Md. Ashrafuzzaman**

Address of Correspondence:

### Md. Abu Said

Administrative Officer

Eastern Cables Ltd (BSEC)

North Patenga, Chittagong.

Mobile: +8801725358877, +8801912318153.

E-mail: [sma.razib@gmail.com](mailto:sma.razib@gmail.com)

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| * **OBJECTIVE** |

A challenging position in an organization where my technical and analytical skill assists me to gain experience, employs my excellent enter personal skills and enables me to make positive contribution.

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| ACADEMIC INFORMATION |

M.B.A in finance & Banking

University Dhaka International University

Result 3.44 (Out of 4)

Year of passing 2014

Duration 1 Years

B.B.A (Hon’s) in Finance & Banking

University Dhaka International University

Result 2.96 (Out of 4)

Year of passing 2013

Duration 4 Years

Higher Secondary Certificate (H.S.C)

College Satkhira Govt. College

Group Science

Board Jessore

Result (GPA) 3.10 (Out of 5)

Year of Passing 2009

Duration 2 Years

Secondary School Certificate (S.S.C).

School Maguraghona High School

Group Science

Board Jessore

Result(GPA) 3.44 (Out of 5)

Year of Passing 2006

Duration 10 Years

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| * **COMPUTER SKILLS** |

Have good command on Microsoft office management course, (MS Word, MS Excel, MS Access, MS PowerPoint) email & Internet.

* **EXPERIENCE**
* Complete 3 month internee ship in First Security Islami Bank Limited.
* Work in Hayes Bangladesh. As an Jr. Executive (Admin) from 1 December, 2013 to 15 December, 2014.
* Work in Litun Fabrics Ltd. as an Executive (HR & Admin) from 21 December, 2014 to 31 January, 2016. And I was promoted to Sr. Executive (HR & Admin) from 1 January, 2016 to till 28 February,2017.

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| * **LANGUAGE ABILITY** |

I have good command on both Bengali & English to Reading, writing & spoken.

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| * **PERSONAL INFORMATION** |

* Name Md. Ashrafuzzaman
* Father’s Name Md. Ayub Ali Sarder
* Mother’s Name Sakatunnesa Begum
* Date of Birth 20th October 1990
* Sex- Male
* Height 5’- 7’’
* Blood Group B Positive (B+)
* Nationality Bangladeshi (by Birth)
* Religion Islam
* Marital Status Single
* Present Address Ka-211/1A (ma villa),

Board Ghat Namapara,

Khilkhet,

#### Dhaka-1229

* Permanent address Vill+Post: Kashimnagor

Thana: Manirumour

District: Jessore.

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| * **REFERENCE** |

##### Dr. Md. Golam Kabir Abdullah Al-Mamun

MBBS & Add. Chief Medical Officer Major (Retd.)

Eastern Cables Ltd (BSEC) Litun Fabrics Ltd

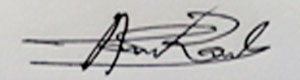
North Patenga, Chittagong. CEO

Mobile No: 01715183858 Mobile No: 01744103234

[dr.golamkabir63@gmail.com](mailto:dr.golamkabir63@gmail.com) [almamun72@gmail.com](mailto:almamun72@gmail.com) [

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| * **Declaration:** |

I hereby declare that the above written particulars are true to the best of my knowledge.



Signature